

Come work at CDSS where . . .

People come First!

Would you like to be part of an innovative, respected budget team? Would you like to fully use your analytical abilities to support a meaningful mission?

You can.

At the California Department of Social Services.

People come first!

Associate Budget Analyst/Research Analyst II



EMPLOYMENT OPPORTUNITY

The California Department of Social Services' Budget Office is looking for an Associate Budget Analyst/Research Analyst II with solid analytical skills, proficient math skills, experience creating and using spreadsheets and databases, and the ability to creatively apply problem solving and research skills to budget issues. The analyst should be able to work in a dynamic, fast-paced environment, will be self-motivated, have an excellent work ethic, and good attendance. Analysts work with specific division(s) to develop and monitor budgets, track and forecast revenues and expenditures, prepare technical budget schedules and reports, analyze and cost out budget change proposals, review legislation, research and respond to management and control agency requests, prepare materials for budget hearings, and track budget issues. This position does require overtime with little notice during peak workload periods.

Applications will be evaluated based on eligibility and desired qualifications, and interviews may be scheduled. All appointments are subject to SROA/Surplus provisions.

Final File Date: September 8, 2010

If you are interested and would like to be part of the CDSS mission to make a difference in the life of a child, a family or an elderly person, please submit your application to:

Contact Information:

Budget Bureau, Attn: Debbie Fong
744 P Street, MS 8-14-601, Sacramento, CA 95814
(916) 654-0713